



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
St. Charles and Monsignor Clancy VIRTUAL CATHOLIC SCHOOL COUNCIL MEETING**

November 25th, 2021

Minutes of the Meeting of the St. Charles and Monsignor Clancy Catholic School Councils, held virtually on November 25, 2021 at 6:00pm
The meeting was called to order at 6:05pm by Chris Zanuttini Principal of St. Charles.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Mr. Zanuttini

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Dan Trainor/ Chris Zanuttini	•		
Chair	Franca Milan	•		
Co-Chair				
Teacher Representative	Tanya Masales, Audrey Weber	•		
Non-Teaching Representative	Debbie Wilsher, Lucy Lefebvre	•		
Student Representative				
Parish Representative	Patti McGinnis			•
OAPCE Representative				
PARENT REPRESENTATIVES				
Laurie Hebert				•
Rosanne French				•
Marci Morandin		•		
Melissa Daniels				•
Lana Funk		•		
Mary Kate Skubel				•
Alicia Merry		•		
Elizabeth Cicchino				•
Meghan Wilson		•		
Kendra DeGasparis				•
Ian Woods				•

Jeff Maxwell			
Cristina N.	•		

3. Approval of the Agenda

Moved by Lana Funk
 Seconded by Audrey Weber

THAT the St. Charles and Monsignor Clancy Catholic School Councils approve the Agenda of the St. Charles and Monsignor Clancy Catholic School Councils Meeting of November 25, 2021.

CARRIED

4. Disclosure of Interest

Item F.3 – the following individuals are board employees – Tanya Masales, Debbie Wilsher, Lucy Lefebvre

5. Approval of Minutes of the Monsignor Clancy Catholic School Council Meeting of September 25, 2021

Approved by Audrey Weber
 Seconded by Debbie Wilsher

THAT the St. Charles and Monsignor Clancy Catholic School Councils approve the Minutes of the St. Charles and Monsignor Clancy Catholic School Councils Meeting of September, 2021.

B. PRESENTATIONS

1. Policies Being Vetted

The following policies are being vetted:

- **Trustee Honorarium**
- **Establishment of Cyclical Review of Policies**
- **Supporting Children with Prevalent Medical Conditions**

Please submit your feedback to Jennifer Pellegrini by December 15th, 2021

C. Principal’s Report

- **Niagara Catholic Parent Involvement Committee (NCPIC) Report:** Mary-Kate Skubel on vacation. She will get the report and send it in to add to the minutes, or she will share it with us at the next meeting
- **Special Education Advisory Committee (SEAC) Report:** C. Zanuttini – there is no current report from SEAC
- **Catholic School Council Financial Report** – nothing to report
- **Other Updates**
Mr. Zanuttini –
 - Staffing is the same.
 - Plant maintenance- back wall has been painted, as well as the doors. Playground game lines and parking lines have all been upgraded for safety and for fun at recess.
 - Grade 2 and Grade 8 sacramental prep is occurring monthly with Father Michael with their Learning and Prayer sessions.
 - Monthly mass occurs between both schools virtually. The students at Monsignor Clancy are responsible for the readings. Our next mass is December 14th

- Hallowe'en went well at both schools with lots of activities.
- Remembrance Day celebration at both schools virtually along with other activities.
- Bullying Awareness – There will several activities and lessons led by the classroom teachers, Child and Youth worker.
- Progress Reports were available at the beginning of this week. Interviews are ongoing with parents and teachers this week and into next week.
- Bus Safety prevention video is being watched in all classes

- Advent celebrations will be on each Monday. The celebrations will be virtual liturgies. The first Advent celebration is this Monday.

Mr. Trainor – The same events and information as St. Charles (Halloween, Remembrance Day, Bullying Awareness, Progress Report.)

- **Logo Mascot** – the school photographer is working on the creation of the digital logo based on the student submission. In a few weeks, several individuals will review the logo. The dominant logo will be the Holy Rosary on the legacy hoodies.
- The blue fence will be coming down shortly on the black top for more space on the playground.
- Big News – January 10th is access and moving in. The tentative plan – cleaning and moving crews will be in the first week of January. Hopefully there will be time to move some items in before the Christmas break.
- Math PD day – the focus of the professional development day was on additive reasoning and multiplicative reasoning, and the use of the resource Math Up. A parts whole/ fraction wall will be created by the junior division. Great teaching wall.

D. OAPCE REPORTS – no update

E. STAFF REPORTS

- Hot Lunches – contacted lots of places.
 - Both schools are looking for once a week options, and to use as many local restaurants from Thorold as possible.
 - Price points are all good. The prices range from \$3 - \$8
 - Pita Pit – pitas, bowls, subs - most expensive option was \$8 (large pita or bowl)
 - Volcano pizza – 2 squares for the St. Charles students and larger triangle for Clancy students- \$3
 - Coates Kitchen – Ham/ Veggie/ Turkey subs - \$6
 - Big Marcos – pasta lunches or meatball subs -prices \$5 -\$9.00
- *all lunches now have to be individually wrapped (Covid-19 protocols)

Orders will be done online with school cash online. Reminders will placed on the school calendar.

It has been discussed with the vendors that the teachers must hand out (without volunteers) all the food items and the need to reduce the number of people handling the food, and individually packaging.

Possible start date – January 19th, 2022

Agenda Items for Future meetings – discussion about the first 2 hot lunches.

F. NEXT MEETING – January 26th, 2022 Virtual Meeting

G. ADJOURNMENT

Moved by Lena Funk

Seconded by Christina N.

THAT the November 25th, 2021 meeting of the St. Charles and Monsignor Clancy Catholic School Councils be adjourned.

This meeting was adjourned at 6:31 PM.

H. CLOSING PRAYER was led by Mr. Trainor